Performance Management - 1 Day
The Art of Getting Maximum Performance from Every Worker

Course Description: This one-day course will focus on developing strategies for analysis and pinpointing ways to impact the performance of employees in a positive manner. Participants will learn techniques for benchmarking performance and establishing a gap between desired performance and preferred performance. In addition, participants will explore how to attain a higher level of productivity in a shorter period of time.

Course Objectives:

Objective 1: Discuss advantages of performance management
• Identify performance needs
• Assess performance to organizational directives
• Analyze ways to communicate performance expectations

Objective 2: Define ways in discovering the performance gap
• Classify benchmarking techniques of present performance
• Discuss training and the performance gap
• Examine questions to ask in determining performance

Objective 3: Develop how to break down the performance into understandable steps
• Define how to map the performance map
• Review monitoring of performance indicators
• Show how to link operational goals to performance
• Manage a session on coaching performance toward the goal

Objective 4: Analyze mentoring roles in advancing performance
• Examine the impact of incorporating best practices
• Evaluate how to create a performance results matrix
• Develop a performance development plan to transition workers toward peak performance