

# Creating A Positive Work Environment - 1 Day

## *Changing Negative Workers Into Productive Employees*

**CEUs - 0.70**

**Course Description:** In this one-day course participants will learn ways to turn around negative situations in the workplace. They will outline new strategies to take action quickly, examine why negative situations ripple into every area of the organization, and create approaches which will turn a negative situation into an optimistic workforce.

### **Course Objectives:**

#### **Objective 1: Analyze the cost of negativity in U.S. organizations**

- Examine the definition of negativity
- Evaluate the challenges of the modern workplace

#### **Objective 2: Formulate a five step approach in examining negativity**

- Review the CIA way negativity grows
- Examine the inner/personal dialog
- Identify the family influence

#### **Objective 3: Discuss the effect of someone else's negativity on you**

- Assess ways for rebuilding trust
- Discuss situational, habitual, and chronic negativity
- Create stair steps toward negativity
- Compare results of negativity
- Compare ways in dealing with the negaholics

#### **Objective 4: Employee rules for confronting negativity**

- Analyze how to break the victim complex
- Define ways to impact negative culture
- Discuss how to fight personal negativity

#### **Objective 5: Create an action plan**