

Business Analysis Fundamentals

PDU's - 14

PMI's Talent Triangle Breakdown

Ways of Working - 8.75

Power Skills - 2.75

Business Acumen - 2.50

PMI's Certification Breakdown

PMP - 14.00

PMI-ACP - 14.00

PMI-SP - 5.25

PMI-RMP - 5.75

PfMP - 5.25

PMI-PBA - 14.00



self-paced
online

Course Description: Business Analysis Fundamentals is a course that will provide foundational skills in business analysis. Students will learn the basic roles of stakeholders, how to gather real requirements from each stakeholder, how to allow requirements gathering to influence the business case, and how to use communication techniques to strengthen stakeholder relationships throughout the project. The course content was developed using A Guide to Business Analysis Body of Knowledge (BABOK®), 3rd edition (IIBA), Business Analysis for Practitioners (PMI), and other top Business Analysis resources.

Method of teaching: Students will learn tips, techniques, and processes through webinars that can be accessed 24/7 and completed at their own pace. Remember, though, that you must complete the course within 60 days.

Course Objectives:

Objective 1: Review an overview of business analysis

- Discuss the history of business analysis
- Show the Business Analysis Overview Process
- List *BABOK*®'s knowledge areas
- Define key terms used in business analysis
- Examine the Business Analysis approach
- Define the business analyst role
- Define business analyst competencies
- Examine the Business Analysis tiers

Objective 2: Create a Business Analysis Plan

- Examine the Business Analysis Planning Process

Objective 3: Identify stakeholders and their roles

- List requirements interview questions
- Define active listening

Objective 4: Analyze the Requirements

- Examine requirements elicitation
- Explain the Feasibility Study
- Examine product and project scope

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Objective 5: Uncover and Analyze Needs

- Compare Needs and Requirements
- Design a Root Cause Analysis
- Create the Business Case
- Manage and Enforce the Scope
- Define the Scope

Objective 6: Define and Manage Requirements

- Compare Functional and Supplemental requirements
- Examine types of requirements
- Define and detail requirements management
- Review guidelines for writing requirements

Objective 7: Examine Project Life Cycle Models

- Define and model approaches, including waterfall, vee, agile, rad, legacy, prototype, evolutionary, and spiral

Objective 8: Create Tools to Use

- Examine the Zachman Framework for Understanding Organizations
- Summarize Business Drivers

Objective 9: Choose the Right Analysis Techniques

- Analyze models for requirement analysis
- Discuss estimation techniques

Objective 10: Validate and Verify Solutions

- Define and detail solution assessment and validation
- Discuss validation techniques
- Discover techniques for managing requirements traceability

Objective 11: Moving from Planning to Implementation

- Prepare requirements package
- Examine transitioning

Objective 12: Examine Communication in Business Analysis

- Discover the Business Analyst's role
- Examine Business Analysis in an Agile methodology